

Historic Preservation Commission
Minutes - August 8, 2023

1. Call to Order: Chairman Moore called the meeting to order at 6:00pm.
2. Roll Call – Chairman Moore; Commissioners Beroza, Griffin, Nelson and Sanders were present.
Staff: Bryan Wood – Community Development Director and Christine Sewell – Recording Clerk
3. Citizens with Input – None
4. Announcements
 - a. Please place cell phones in silent mode. – Chairman Moore asked cellphones to be placed on silent
5. Approval of the Agenda

Commissioner Beroza motioned to approve the agenda as presented; Commissioner Griffin seconded; all in favor and was unanimously approved.
6. Approval of Minutes – July 11, 2023, Meeting

Commissioner Griffin motioned to approve as submitted; Commissioner Sanders seconded; all in favor and was unanimously approved.
7. Old Business – Status of DCA review of Report of Designation – Mr. Wood advised no updated has been received from DCA.
8. New Business
 - a. Questions/Issues with research for future districts

Chairman Moore suggested working on the downtown district as a group in lieu of breaking out with two other districts at this time; the Commission agreed. Commissioner Griffin advised the template had been created and he has started working on obtaining the parcel ID number and the photo from the tax assessors' site. Mr. Wood advised to put in what they thought was important for the parcel; staff will go back and review all when complete. Mr. Wood will provide a map of the existing boundaries for reference and noted DCA did ask for a picture date.

 - b. Part 2 of “Best Practices for an Effective Local Preservation Commission”

The Commission viewed a 40-minute webinar on “Best Practices for an Effective Local Preservation Commission”, Part 2.
9. Other Business
 - a. Commission questions or comments – None
10. Adjournment: there being no further business to come before the Commission the meeting was adjourned at 7:09pm.